

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Chris Way	Telephone number: 0113 378 7493	
Subject²:	Design & Cost Report for Transforming Cities Fund – Leeds City Centre Cycling Improvements: Holbeck Gateway Phase 1 Advanced Works		
Decision details³:	<p>What decision has been taken?</p> <p>The Chief Officer (Highways & Transportation) has</p> <p>a) Noted the work to date on the Transforming Cities Fund - Leeds City Centre Cycling projects and the existing funding agreement for advance works; and</p> <p>b) Given authority to incur expenditure of £600,000 to deliver phase 1 of the Holbeck Gateway project detailed in this report, to be entirely funded from the Transforming Cities Fund; and</p> <p>c) Requested Legal Services to advertise Traffic Regulation Orders to support the works, principally requiring No Waiting At Any Time and a Prohibition of Parking And Loading on Footway and Cycle Track, and subject to no objections being received to make and seal the orders as advertised; and</p> <p>d) Approved with reference to the powers contained in Section 66(4) of the Highways Act 1980, that the relevant lengths of footway shown on attached Drawing No 694/LCC/HWT/XX/M2/TM/01_01 as proposed cycle tracks are removed and that following the removal of the footways, cycle tracks are constructed under the powers contained under the provisions of section 65(1) of the Highways Act 1980 for shared joint use by pedal cyclists and pedestrians.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Leeds City Council has an ambition to deliver a safe and coherent network of cycling and walking infrastructure across the city, to help encourage sustainable active travel in line with the priorities of the Best Council Plan 2020-2025</p> <p>The Transforming Cities Fund offers local authorities the opportunity to deliver modern accessible transport infrastructure which allows people to make active travel choices and to reduce the dependence on the private car.</p> <p>As part of Leeds City Council's successful TCF bid a package of 6 projects has been developed to provide cycling and walking infrastructure around the city centre to link many of its recent high quality projects together to form an accessible and coherent network to facilitate active travel around the city, encouraging safe and sustainable travel in line with the ambitions and priorities of the city.</p> <p>As part of the development of this project a funding agreement has been secured with WYCA for £635,000 development costs and £600,000 advance works costs. It is proposed to use this advance works costs to deliver phase 1 of the Holbeck Gateway scheme which consists mainly of off-carriageway works</p> <p>A report will be presented to Executive Board in June 2021 to note the overall programme and to note that the Chief Officer (Hghways & Transportation) will receive further reports relating to elements of the scheme and to give authority to spend, including for the Holbeck Gateway proposals.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>No alternatives were presented.</p>
<p>Affected wards:</p>	<p>Beeston & Holbeck</p>
<p>Details of consultation undertaken⁴:</p>	<p>Executive Member</p> <p>The Executive Member for Climate Change, Transport and Sustainable Development was briefed on 15th March 2021 and is in support of the proposals.</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	<p>Ward Councillors</p> <p>Ward members have been briefed on a number of occasions, most recently at the Beeston & Holbeck ward members briefing on 7th January 2021, and have expressed strong levels of support for the project. Ward members will continue to receive updates and further communications throughout the development and delivery of the project.</p>	
	<p>Others</p> <p>Other major stakeholders including the Combined Authority have been briefed and have also expressed support for the project.</p>	
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Chief Officer (Highways & Transportation)</p> <p>To be implemented April – July 2021</p>	
List of Forthcoming Key Decisions⁵	<p>Date Added to List:- 25th February 2021</p>	
	<p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p>	
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>	
Publication of report⁶	<p>If not published for 5 clear working days prior to decision being taken the reason why not possible:</p>	
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>	
Call In	<p>Is the decision available⁷ for call-in?</p>	<p><input checked="" type="checkbox"/> Yes</p>
	<p><input type="checkbox"/> No</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p>	
Approval of	<p>Authorised decision maker⁸</p> <p>Gary Bartlett, Chief Officer, Highways & Transportation</p>	

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

Decision	Signature <i>C. J. Bartlett.</i>	Date: 01/04/21
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